

**Great Lakes Aquatic Habitat Network and Fund
Board of Directors
March 29, 2007 Draft Meeting Agenda**

- 10:00 – 10:45 Introductions and getting to know each other (interview each other about why each is on the board, what they like about GLAHNF and what they do back home) Name tags and place cards!
- 10:45-11:00 Corrections/questions on minutes of last meeting and approval
- 11:00-11:30 GLAHNF Overview (Jill presents short visual overview of the organization, brief program highlights for 2007 and financial overview for the first quarter and comparisons with past years)
- 11:30-11:45 Treasurer's Report (highlights, clarification and questions)
- 11:45-12:30 Lunch
- 12:30-1:00 Two-Year Timeline of program work, fundraising goals and board work.
- 1:00-2:00 The Board and Its Operations
- a. Meeting structure (discuss expectations, task forces/committees, are in-person meetings more important than phone meetings? format for minutes and reports (how far ahead are they needed)
 - b. Task Forces to work on: Membership, Fiscal Checks and Balances, and Branding.
 - c. Committees: Board Development Committee, Finance Committee, Executive Committee, Personnel Committee, Strategic Planning Committee, others)
 - d. Communications: how will we communicate with each other: e-mail, website, conference calls
 - e. Other
- 2:00-2:30 Action items:
- a. Membership Structure approval
 - b. 2007 Budget approval
- 2:30-2:40 Board Pledge Forms
- 2:40-3:00 Highlight one GLAHNF grant project.
- 3:00 Adjourn